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15 June 1967

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training  
15 June 1967

1. "Distinguished Graduate" of Air War College

25X1A9a [REDACTED] ST Designee, was recently graduated from the Air War College at Maxwell Field as a "Distinguished Graduate." Only two civilians earned this recognition.

2. Senior War College Course

The Senior War College Course is scheduled for 27 through 29 June in Room 803 at 1000 Glebe. In addition to about 20 Agency professionals headed for the various war and service schools, there will be several people who are going to the Senior Seminar, the Harvard Management Program, the NIPA and Congressional Fellows program.

3. University of Wisconsin Executive Development Program

Mr. Kenneth Henning, Assistant Director of the Center for Advanced Study in Organization Science, University of Wisconsin paid us a courtesy call on 8 June. He complimented the Agency on its selection of students for the Summer Institute for Federal Executives. He is apparently pleased at our continued interest and participation. Like many Executive Development programs around the country, the Institute is in high demand but the

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Institute is reluctant to go beyond 25 students for any one of the six units offered in the Institute. Mr. Henning said that they could handle cases where it might be necessary to conceal Agency relationship. According to the most recent publication, past participants have been senior officials and rising young executives, in the middle, upper-middle, and upper grade levels, with education and experience. The bulk are in the 40 to 50 age bracket, GS-13 to 15, have a minimum of a bachelor's degree and 15 to 20 years' service.

4. Language Proficiencies Machine Run

Language School personnel have worked with OCS and OP to complete the format of a quarterly machine run of language proficiencies. This machine run is intended not only to serve as a working copy for scheduling tests under the various intensive testing programs but also to provide quarterly statistics on the status of all types of language proficiencies. The first such run will reflect the quarter ending 30 September and will be available in mid-October.

5. The Brookings Institution

A letter has been received from The Brookings Institution inviting the Agency to nominate senior officials to participate in the Science Conferences and General Administrative Conferences during fiscal year 1968. Two conferences will be conducted for administrative and program officers and two for senior officers with scientific training who are working as research

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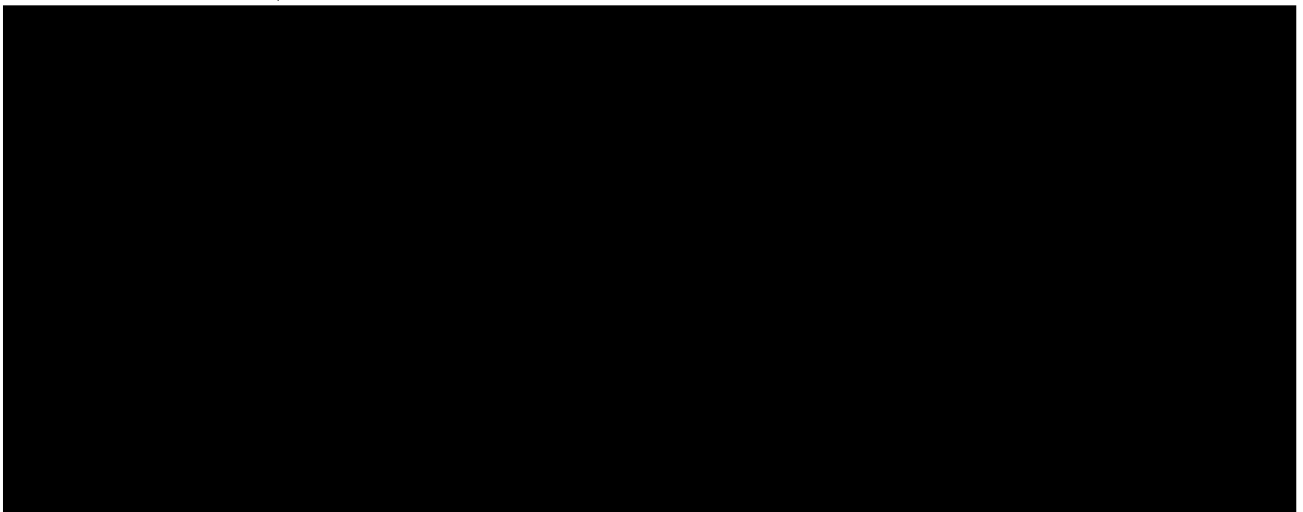
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scientists, administrators, or as engineers in scientific programs.

Nominations should be in Grades GS-16 or above.

6. Chiefs of Station Seminar

The COS Seminar, 19-30 June, has a total of thirteen participants:



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\*The ADDP has given his approval for the attendance of [redacted] a Support Services careerist. [redacted] who has no assignment as yet, will attend in response to the wishes of the Chief of the NE Division. 25X1A9a 25X1A9a

7. Non-Agency Briefings

During this reporting period the following non-Agency briefings were given: a) 25 members of the Young Adult Forum at the Metropolitan Memorial Methodist Church -- the briefing, approved by the Assistant to the Director, was an unclassified discussion of the Agency's mission and functions; b) 25 career-trainee employees from NSA at Headquarters on the Director's responsibilities and the major tasks of the Agency; c) 75 AID employees on the Agency's mission and functions; d) 25 officers

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at Ft. Holabird on "Current Soviet Trends"; e) 60 AID employees on  
"Communist Theory and Interest in the Developing Nations."



Acting Director of Training

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